



**Materials Coordinator / Expediter**

Livengood Gold Project - Alaska,

Date Posted: January 29, 2012

Closing Date: Open until filled

**Tower Hill Mines, Inc.** (THM) a subsidiary of International Tower Hill Mines Ltd. (ITH), presently controls a mineral exploration project in Alaska referred to as the Livengood Gold Project located 70 miles north of Fairbanks, Alaska. Information about THM and its parent company can be found at [www.ithmines.com](http://www.ithmines.com).

**Materials Coordinator / Expediter**

The incumbent is responsible for receiving and shipping of support and repair materials for the Livengood remote camp site. Expediting functions will include procurement planning and delivery scheduling to ensure materials are available according to company and contractor schedules.

Only candidates with current U.S. residency or eligibility to work in the U.S. will be considered. Alaska residency will be a job requirement. The position will be based at the Livengood Gold Project with travel to Fairbanks as needed.

**Requirements:**

- Two years related experience in material handling, working in receiving, preferably in the mining industry.
- Good organizational skills.
- Moderately proficient in Excel and general computer use
- Demonstrated written and oral communications skills.
- High school diploma or equivalent.
- Possession of a valid driver's license.
- Must be bondable.

Qualified candidates are requested to forward a cover letter and resume to [hr@ithmines.com](mailto:hr@ithmines.com). (Please include "Materials Coordinator / Expediter" in the subject line).